

## **GUIDELINES FOR SUBMISSION OF SYMPOSIA PAPERS**

- Only the papers formatted according to the guidelines indicated in this document will be accepted for publication.
- Papers must be prepared in English on A4 paper in 11pt Arial. All titles should be in 12pt in bold capitals. Top, bottom, left and right margins should be 2.5 cm each. Gutter position of the document should be set to 1 cm (this is especially important for binding the manuscript book).
- The length of the paper should be 3 pages minimum and should not exceed 6 pages (including the first page, figures, tables and references).
- Single space should be used throughout the document while leaving double space between paragraphs. Documents should not be page-numbered.
- Please use standard abbreviations. Otherwise, place unusual abbreviations in parentheses after the full word explanation after the first time they appear.
- It is the author's responsibility to submit the abstract in perfect order with no errors in spelling or grammar since no further editing on language will be performed.
- The method of submission is as an attachment by e-mail in MS Word format (.doc or .docx with file extension). Send your e-mail to [mmf2009@mmf.sdu.edu.tr](mailto:mmf2009@mmf.sdu.edu.tr)

### **TITLE PAGE**

The title page must give the title of the paper, all authors with their affiliations, up to five keywords, and the abstract. The presenting author's name should be underlined. The abstract should not exceed one page and should not include more than 300 words. The body of the text must start after the abstract and should include;

### **INTRODUCTION**

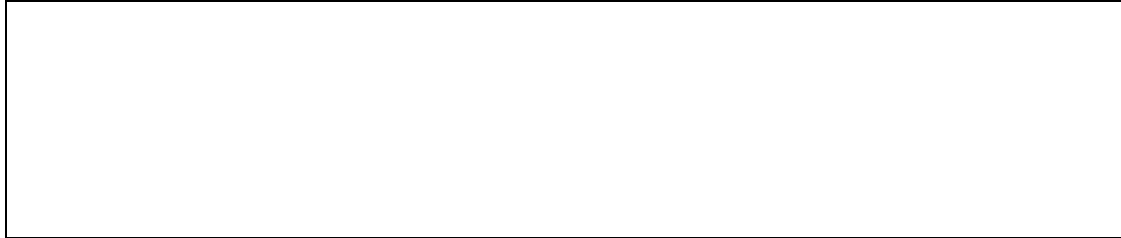
### **MATERIALS AND METHODS**

### **RESULTS AND DISCUSSION**

### **CONCLUSION**

- **Tables and Figures**

Tables and Figures should be centered, numbered consecutively and referred in the text as Table 1 and Fig. 1.



**Figure 1: Description of figure**

Allow at least 1 line space below figure descriptions and text, and 1 line spaces above table descriptions and text.

**Table 1: Description of Table**

xxx	yyy
1	120
4	555
5	100

- **Equations**

Equations should also be numbered consecutively in parentheses on the right hand side of page for reference purposes in the text.

$$E = mc^2 \tag{1}$$

- **Citations**

References cited in the text should be indicated by consecutive numbers in parentheses [1, 2, 3] on the same line as the text and the full source information listed under the heading 'References' at the end of the paper. Examples are given below; for articles in journals [1 and 2], conference proceedings [3], books [4] and website references [5] with the accessed date in parentheses after the website.

- **REFERENCES** (*Please refer to the reference style format below*)

[1] Austin, S., Bingham, E.T., Mathews, D.E., Shahan, M.N., Will, J. and R.R. Burgess, 1995. "Production and field performance of transgenic alfalfa (*Medicago sativa* L.) expressing alpha-amylase and manganese-dependent lignin peroxidase" *Euphytica*, Vol. 85, pp. 381-393.

[2] Tadeu, A. and D. Mateus, 2000. "Sound transmission trough single, double and triple glazing" *Journal of Applied Acoustics*, Vol. 62, pp. 1093-1097.

[3] Andreas, H.M. and V. Abrantes, 1998. "Consequences on brickwork of clay brick and mortar differential movement" *Proceedings of 7<sup>th</sup> World Congress of Architecture*, Berlin, Germany.

[4] Moore, D.D. and D. Dowhan, 2005. Preparation and Analysis of DNA. *In Current Protocols in Molecular Biology* (E.W. Harkins, eds.), John Wiley and Sons, UK.

[5] Okraglik, H. Sustainable housing a case study of Australia's first green home. <http://www.rmit.edu.au/programs/sustainable> (18/03/2005)

